

Mahaska County New Address Application

Any new subdivision or new/existing driveway must be approved first before an address is issued. A new/existing driveway must be staked or marked. After approved, the lat/long will go to the 911 Center, the address will be assigned and you will be notified. The shop will then install a house number marker. If inside an incorporated city, see your city management. These procedures are for rural locations only.

Please note: If not for residence or primary business location, there will be a \$50.00** addressing fee payable to MCEMA. This is due prior to processing.

Date applied for new address: _____

Your name _____ Landowner's name: _____

Current Address _____

Phone number (Home) _____ (Work) _____

Is the driveway already in place? YES NO Is an address marker already there? YES NO

If so, what is the number? _____ Is the location a subdivision? YES NO

If so, Subdivision name and lot number: _____

St/Rd name: _____ Township: _____ Section: _____

Which side of the road is the new place: EAST WEST NORTH SOUTH

Neighbor to the EAST WEST NORTH SOUTH is: _____

Neighbor in opposite direction EAST WEST NORTH SOUTH is: _____

Other info to help locate your new place: _____

Description of structure: _____

Explain usage for location: _____

FOR THE NEW ADDRESS, CIRCLE WHICH APPLIES

RESIDENCE	HYDRANT OR WATER TOWER	CONSERVATION	CEMETERY	CAMPER**
BUSINESS	DEPT NATURAL RESOURCES	CONSENT LANE	CELL TOWER	TEMP LOCATION
OUTBUILDING**	FARM/AGRICULTURE USAGE**	OTHER USE – EXPLAIN: _____		

===== BELOW IS FOR SECONDARY ROADS USE ONLY =====

DRIVEWAY LAT/LONG: _____ NORTH _____ WEST

AND/OR

LOCATION LAT/LONG: _____ NORTH _____ WEST

To 911 Center for address: _____

===== BELOW IS FOR 911 CENTER USE ONLY =====

Date address assigned: _____ Date told by phone: _____

New Address: _____ Mapped CAD PDF: _____

Township: _____ Section: _____ Mapped Large Map Book: _____

Post Office: _____ CAD Span Modified: _____

Zip Code: _____ ESN: _____ MSAG OK: _____

To shop for 911 sign: _____ Corrected on 911 NET: _____

To GIS/Assessor: _____ MSAG Master Book Corrected: _____

Copy to Sanitarian: _____ Copy to Sign Man: _____

Sign and Post Installed: _____

PAID