

Agenda Notice –

**The Mahaska County Board of Supervisors will meet on
Monday, April 4, 2022 at 9:00 a.m.
in the third floor conference room of the
Mahaska County Courthouse, 106 South 1st Street, Oskaloosa, IA.**

This meeting may be found at the following live stream link:

https://www.mahaskacounty.org/board_of_supervisors/meetings.php

In addition to this meeting being live-streamed, there will be available an audio-conferencing option for constituents to comment during public comments and any public hearing.

Audio conferencing number: 319-382-2695

Conference ID: 299 519 39#

You will be asked to state your name and press #.

If you call in and do not wish to speak, please be courteous and mute the microphone on your phone.

1. Approve agenda
2. Public Comments
3. Quarterly HIPAA review
 - * Carosh Compliance Solutions
4. Approve bills for March
5. Approve minutes March 21, 23, 28
6. Payroll change
 - * Sheriff (2)
7. Consider 28E agreement between City of Eddyville, Mahaska County & Sheriff's Dept for police protection
8. Consider Resolution #2022-14
 - * Approving and authorizing an application to be submitted for RPA 15 Surface Transportation Block Grant Program for improvements to County Route G29 from Hwy 63 East to Oxford Ave
9. Approve and authorize signature on DOT five year construction program
10. Appointment to Pella Planning and Zoning Commission
11. Consider Resolution #2022-15
 - * Conversion of General Assistance Director from full-time position to part-time
12. Consider Mahaska County Solid Waste 28E
13. Closed Session with counsel per Iowa Code 21.9 (to discuss strategy in matters relating to employment conditions of employees of a governmental body who are not covered by a collective bargaining agreement)
14. Action if needed regarding closed session
15. Public comments

MONTH-END EXPENSES MARCH 2022

FUND	DESCRIPTION	Claims	Claims	Claims	Hand Typed	Voided Warrants	Quarterly Transfers	Fund Total
01000	General Basic	141,775.99	44,204.93	74.78	24.78			186,030.92
01009	Local Law Enforcement Grant							-
01010	Courthouse Security							-
01011	Capital Improvement		30250.00					30,250.00
01012	American Rescue Plan	58,535.56	2,918.33					61,453.89
02000	General Supplemental							-
02011	Capital Improvement							-
06000	Pioneer Cemetery							-
07000	Revolving Loan							-
08000	Crime Prevention							-
09000	Maintenance/Repair Law Center	6,126.03	1,208.11					7,334.14
09001	Maintenance/County & City							-
10000	MH/MI/MR/DD Services							-
11000	Rural Services Basic	85239.06	6256.40	500.00	500.00			91,495.46
11011	Capital Improvement							-
12000	Recorders Records Management							-
13000	Sheriff's Office Forfeiture							-
13001	Attorney Forfeiture Fund							-
15000	Environmental Learning Center							-
16000	Capital Project-Radio System							-
17000	Cedar Township Fire Station							-
20000	Secondary Road	162,593.63	465,653.85					628,247.48
20001	Secondary Road Bond							-
22000	Public Safety E911	1,748.00						1,748.00
23000	E911 Surcharge	8,056.89	2,930.78					10,987.67
27000	REAP							-
28000	Electronic Trans fund Recorder							-
29000	LEC Improvement Fund							-
30000	Local Option Sales Tax							-
35000	Local Option Sales Tax							-
37000	Lost 20% Conservation							-
40000	Debt Service							-
41000	Debt Service/Local Option Sales Tax	15291.58	11086.01					26,377.59
60000	Emergency Management							-
65000	Stephens Memorial Animal Shelter							-
66000	Partial Payment/Advance Payment							-
68000	Co. Cons Land Acquisition Trust	405.52	110.00					515.52
68001	Co. Cons. Camping Reserve Fund		495.00					495.00
69000	Co. Assessor Agency	12,590.81	4,186.20					16,777.01
70000	Unclaimed Property							-
77000	Bankruptcy Fund							-
80000	Special Appraiser							-
	Sub-Total	492363.07	569299.61	0.00	574.78	524.78	0.00	-
	Totals	492363.07	569299.61	0.00	574.78	524.78	0.00	1061712.68

March 21, 2022

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third-floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman - Mark Groenendyk; Vice chairman – Steve Wanders; and Member – Chuck Webb. Also present were Joe Lancello, KBOE; Darin Hite; Reid Stevens; Tom Flaherty; Carl Drost; Jim VandeVoort; Jan VandeVoort; and Susan Brown, Auditor. This meeting was live streamed by Communications Research Institute of William Penn University. Meeting was opened with a moment of silence.

It was moved by Wanders seconded by Webb to approve the agenda for today’s meeting. All present voted aye. Motion carried.

Public comments: None

It was moved by Wanders seconded by Webb to open public hearing for Road Vacation of a portion of Galeston Ave: Section 19, Township 76, Range 16. All present voted aye. Motion carried. Adjacent landowners present; they are in favor of. No other written comments received. It was moved by Webb seconded by Wanders to close public hearing. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve the following resolution. All present voted aye. Motion carried.

FINAL ORDER ON ROAD VACATION

CODE 306.16

RESOLUTION NO. 2022-12

WHEREAS: A hearing was held on March 21st, 2022, on the matter of vacating and closure of a portion of Mahaska County Secondary Roads described as follows:

Galeston Ave., commencing near the SE corner of section 19, Township 76 North, Range 16 West of the 5th P.M., Mahaska County, Iowa, thence north approximately ½ mile to the East ¼ corner of Section 19, Township 76 North, Range 16 West of the 5th P.M., Mahaska County, Iowa.

WHEREAS: All objections and/ or comments received at the March 21st, 2022, public hearing were dealt with by the Board of Supervisors;

AND WHEREAS: Said part of present right-of-way of the closed roads are no longer necessary or required for use by the public for highway purposes and will not hereafter be required for construction or maintenance purposes for any highway.

NOW THEREFORE BE IT RESOLVED by Mahaska County that said part of present right-of-way herein described, together with any and all right of Mahaska County in and to the same are hereby abandoned, and Mahaska County hereby disclaims any right, title or interest in and to said part of present right-of-way or to use thereof for any purposes whatsoever.

It was moved by Wanders seconded by Webb to deny any and all claims filed on any of the road closing acted on in this meeting, motion carried.

Signed this 21st day of March, 2022.

It was moved by Webb seconded by Wanders to authorize signature on performance bond for Secondary Road Project #LFM-CO62(02)—7x-62. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to open public hearing re: Ordinance #62 – Establishing the voting precincts of Mahaska County, IA. All present voted aye. Motion carried. No comments were received in person or in writing. It was moved by Wanders seconded by Webb to close public hearing. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to rescind Ordinance #61, approve Ordinance #62, waive the second and third readings and consider the ordinance adopted. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve memorandum of agreement between the City of Oskaloosa and Mahaska County for voting locations including census blocks that are not contiguous with the bulk of the township to which they belong. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve 28E agreement with Iowa Department of Natural Resources specifying the extent and manner of cooperation between the two agencies in conducting programs for the evaluation and issuance of private water well construction and reconstruction permits. This agreement places emphasis on assuring the County well program meets or exceeds the minimum standards required by the DNR. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to approve minutes of March 7 & 16 meetings. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to add the following to payroll: 1) Michelle Kent, elections deputy in the Auditor's office beginning March 14, 2022 at 65% of auditor's salary \$41,626/yr. 2) Barb VanPatten as seasonal Roadside Technician in IRVM department effective April 1, 2022 thru December 31, 2022 at \$17.33 per hour not exceeding 1560 hours. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to approve 12 month Class C Native Wine Permit for Tassel Ridge Winery effective May 1, 2022. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to authorize signature on Health Partners claim deviation form #12795021 following misinformation on coverage. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to table approval of Mahaska County Solid Waste 28E and work with county attorney on language. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve the change from full-time to part-time for the position of Mahaska County General Services Director. County Attorney will draft agreement to consider at April 4 meeting. All present voted aye. Motion carried.

Public Comments: None

Committee Reports: Supervisor Wanders reported that Central Iowa Juvenile Detention Center has broken ground on new wing at the center, needed for segregation. Supervisor Groenendyk reports 911 Board is working on by-laws and then will come back for 28E approval.

It was moved by Wanders seconded by Webb to adjourn. All present voted aye. Motion carried.

Attest:

Susan L. Brown
Mahaska Co. Auditor

Mark Groenendyk
Mahaska Co. Board of Supervisors

March 23, 2022

The Mahaska County Board of Supervisors met in work session on the above date at 9:00 a.m. in the third-floor magistrate courtroom of the Mahaska County courthouse. Present were the following board members: Chairman - Mark Groenendyk; Vice chairman – Steve Wanders; and Member – Chuck Webb. Also present were Russ Van Renterghem and Susan Brown, Auditor.

Sheriff Van Renterghem discussed with board possible staffing changes in jail administration.

Agenda item will be added to March 28, 2022 board meeting.

Attest: _____
Susan L. Brown
Mahaska Co. Auditor

Mark Groenendyk
Mahaska Co. Board of Supervisors

draft

March 28, 2022

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman – Mark Groenendyk; Vice chairman – Steve Wanders. Member – Chuck Webb was absent. Also present were Darin Hite; Joe Lancello, KBOE; Tom Flaherty; Andrew Ritland; Russ VanRenterghem; Andy McGuire; Troy Bemis; Joe Warrick and Susan Brown, Mahaska County Auditor. This meeting was live streamed by Communications Research Institute of William Penn University. Meeting was opened with a moment of silence.

It was moved by Wanders seconded by Groenendyk to approve the agenda for today's meeting. All present voted aye. Motion carried.

Public Comments: None

It was moved by Wanders seconded by Groenendyk to open public hearing regarding proposed FY23 Mahaska County budget. No written comments. Joe Warrick expressed concern that the Environmental Learning Center is not open to public for more hours, noting that during construction that was talked about. Feels it is something to be proud of in our community and should be open more. Asked about possible \$300,000 being taken out of Secondary Road budget and what happens with other funding sources for them namely, Local Option monies, TIF tax, and pipeline generated tax. Also asked about Mental Health that will now be taken over by state, where would that money go. He expressed appreciation to the sheriff's department in Mahaska County and noted that there seems to be a disparity between counties following the state's "Back the Blue" law which seems to be an unfunded mandate from the state.

The board gave the following answers: County increased funding to Conservation about 4 years ago – Conservation Board chose to raise salaries of existing staff rather than increase number of staff. Secondary Road funding comes from various sources. The county was not able to do a secondary road transfer of approximately \$200,000 from General Fund the last two years due to a decreasing fund balance, however the transfer from Rural Services Basic is still in place in the new budget year. Eighty percent of the Local Option Sales Tax in Mahaska County goes to secondary road of which part of it pays principal and interest on bonds and anything over and above is eligible to be used for road projects. An urban renewal area was created in 2020 including the wind turbines that were constructed in northern part of county. The TIF on this provides payments for urban renewal bonds that also fund road construction. The pipeline value is distributed between the county and other tax levying entities and does help to fund the General Basic and Rural Basic funds. Legislation was passed on to county compensation boards that they shall set recommended compensation for county sheriff similarly with city police chiefs/Iowa state patrol. This has put stress on county funds. Counties in Iowa have dealt with this mandate in various ways.

It was moved by Wanders seconded by Groenendyk to close public hearing. All present voted aye. Motion carried. General Basic Fund levy is proposed at the maximum

of \$3.95; General Supplemental at \$1.74 the same as last year; Rural Services at the maximum of \$3.95. There will be no levy for Mental Health as the State of Iowa will be funding the programs. In proposing this budget allowable expenditure items were moved from General Basic to General Supplemental; however, it is limited by code what items can be expended from General Supplemental.

It was moved by Wanders seconded by Groenendyk to adopt the FY23 Mahaska County budget as published with the following resolution. All present voted aye. Motion carried.

Resolution #2022-13

BE IT HEREBY RESOLVED that the proposed Mahaska County budget for FY-2022/2023 as published in the county official newspapers on March 15, 2022 (Oskaloosa, Iowa) be approved and adopted.

Dated at Oskaloosa, IA this 28th day of March, 2022.

Sheriff Van Renterghem informed the board that Jail Administrator, Larry Septer will be retiring in April after 34 years in the department with the last 25 as jail administrator. Sheriff would like to fill the open position with a certified deputy as jail administrator. There would only be an estimated \$4000 difference between current jail administrator salary and top of scale for certified deputy. A certified deputy would have the authority to press charges in the jail and could be used as help on patrol to keep overtime hours down. Conversation noted that EMA could not do this job. Sheriff noted that if he is not able to find a certified deputy he will leave it to be filled by civilian. It was moved by Groenendyk seconded by Wanders to search for a certified deputy as jail administrator. The board expressed appreciation to Mr. Septer for his service to the county. All present voted aye. Motion carried.

A proposal from SEI for cameras in Law Enforcement Center was considered. This proposal was reviewed by the City/County Law Enforcement Committee and approved to be added to the Fund 09 budget which is supported by funds from both county and city. It was moved by Groenendyk seconded by Wanders to approve proposal from SEI in the amount of \$24,472 which is included in FY23 Fund 09 budget. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Wanders to designate Maintenance Director Troy Bemis and IT Director Darin Hite for consultants to keep informed as wiring and changes are being made at Law Enforcement Center during HVAC project. All present voted aye. Motion carried.

Engineer Andy McGuire presented bid received from Norris Asphalt for Project #FM-C062(100)—55-62. Bid total is \$3,442,435.22. He recommends accepting bid, it was the only bid received, and is only slightly above their estimate. It was moved by

Wanders seconded by Groenendyk to accept presented bid from Norris Asphalt. All present voted aye. Motion carried.

Engineer position was discussed re: continuation of shared status with Keokuk County. Both county and engineer feel it is working well. It was moved by Wanders seconded by Groenendyk to pull ad for County Engineer. All present voted aye. Motion carried.

A proposal was submitted from Shive-Hattery adding generator to HVAC project. It was moved by Wanders seconded by Groenendyk to approve the proposal adding the design scope amendment of \$13,100. All present voted aye. Motion carried.

It was moved by Wanders seconded by Groenendyk to approve 2nd amendment to lease agreement with Love, Inc. in Mahaska Building. All present voted aye. Motion carried.

Public Comments: None

It was moved by Wanders seconded by Groenendyk to adjourn. All present voted aye. Motion carried.

Attest: _____
Susan L. Brown
Mahaska County Auditor

Mark Groenendyk – Chairman
Mahaska County Board of Supervisors