

July 5, 2022

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third-floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman – Mark Groenendyk; Vice chairman – Steve Wanders and Member – Chuck Webb. Also, present were Connie Van Polen, Mahaska County Treasurer; Micah Van Mersbergen; Ryan Keller, Heartland Greenway Pipeline; Darin Hite; Jody Van Patten, Mahaska County Deputy Auditor; and Teresa Paige, Mahaska County Deputy Auditor. This meeting was live streamed by Communications Research Institute of William Penn University.

It was moved by Steve Wanders seconded by Chuck Webb to approve the agenda for today’s meeting. All present voted aye. Motion carried.

Public Comments: Follow-up on the June 17 meeting, Micah Van Mersbergen encouraged the Board to repeal Ordinance 13 to remove incentive to put up wind turbines.

It was moved by Steve Wanders seconded by Chuck Webb to approve the minutes of June 17, 20, 29. All present voted aye. Motion carried.

It was moved by Chuck Webb seconded by Steve Wanders to approve the bills for the month of June in total \$3,799,048.43. All present voted aye. Motion carried.

It was moved by Steve Wanders seconded by Chuck Webb to accept County Auditor 4th quarter report. All present voted aye. Motion carried.

It was moved by Chuck Webb seconded by Steve Wanders to approve the following resolution for operating transfers for FY 22-23. All present voted aye. Motion carried.

Resolution# 2022-21

Secondary Road Fund Transfers from General and Rural Services Fund

WHEREAS IT IS DESIRED TO AUTHORIZE THE AUDITOR TO PERIODICALLY TRANSFER FUNDS FROM THE GENERAL BASIC FUND AND RURAL SERVICES BASIC FUND TO THE SECONDARY ROAD FUND DURING the 2022-2023 budget year, and **WHEREAS**, said transfer must be in accordance with section 331.432 of the Code of Iowa,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MAHASKA COUNTY, IOWA as follows:

Section 1. The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2022 shall not exceed the sum of \$0 and the total maximum transfer from the

Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2022 shall not exceed the sum of \$2,280,632.

- Section 2.** On the quarterly basis after being notified of the apportionment of current property taxes, state replacement against levied property taxes, mobile home taxes, military services tax credit replacements, or livestock credit replacements to the General Basic or Rural Services Basic Funds, the auditor shall order a transfer from said fund to the Secondary Road Fund.
- Section 3.** The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund total maximum transfer to the Secondary Road Fund, to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements and total livestock credit replacements.
- Section 4.** Notwithstanding the provisions of sections 2 and 3 of the resolution, total transfers shall not exceed the amounts specified in Section 1.
- Section 5.** Notwithstanding the provisions of sections 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 6.** The auditor is directed to correct his/her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers.

Dated this 5th day of July, 2022

It was moved by Chuck Webb seconded by Steve Wanders to approve the following resolution appropriating budgeted funds at 100% for FY 22-23. All present voted aye. Motion carried.

Resolution #2022-22
APPROPRIATIONS RESOLUTION

WHEREAS, It is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2022 in accordance with Section 331.434 subsection 6, of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Mahaska County, Iowa as follows:

SECTION 1. The amounts itemized by the fund and department or office on the following schedule are hereby appropriated from the resources of each fund as itemized, to the department or office listed.

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2021.

SECTION 3. In accordance with section 331.437, Code of Iowa no department or officer shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the 2022/2023 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, he/she shall immediately so inform the board and recommend corrective action.

SECTION 5. Auditor shall establish separate accounts for the appropriations authorized in section 1, each of which account shall indicate the amount of appropriations, the amounts charged thereon, and the unencumbered balance. The Auditor shall report the status of accounts to the applicable departments and officers quarterly during the 2022/2023 budget year.

SECTION 6. The appropriations authorized to the resolution lapse at the close of business on June 30, 2023.

APPROPRIATIONS: Non departmental-\$8,942,832; (General Basic Fund-\$488,933; Capital Improvement Fund-\$25,000; American Rescue Plan Fund-\$1,800,000; General Supplemental-\$661,716; Revolving Loan Fund- \$151,000; Rural Services Basic Fund-\$2,624,132; Capital Project – Radio System-\$2,132,020; NW Urban Renewal Area – TIF-\$49,156; Prairie Wind Urban Renewal - \$652,085; Debt Service Fund – Radio System-\$332,500; Debt Service Fund-Cedar Twp Fire Station - \$26,540); **Board of Supervisors**-\$241,666; (General Basic Fund-\$171,915; General Supplemental-\$69,751); **Auditor**-\$435,379; (General Basic Fund-\$184,615; General Supplemental-\$250,764); **Treasurer**-\$521,678; (General Basic Fund-\$388,825; General Supplemental-\$132,853); **Attorney**-\$642,352; (General Basic Fund-\$460,377; General Supplemental-\$177,975); Attorney Collections Fund-\$4000; **Sheriff**-\$1,454,685; (General Basic Fund-\$904,026; General Supplemental-\$394,050; Rural Services Basic-\$156,609; **Recorder**-\$190,444; (General Basic Fund-\$147,598; General Supplemental-\$40,946; Records Management Fund-\$1,900); **Sheriff's Forfeiture**-\$20,000; (General Supplemental Fund \$0; Sheriff Forfeiture Fund-\$20,000); **Courthouse Annex**-\$16,900; (General Basic Fund-\$16,900; General Supplemental-\$0); **Economic Development**-\$139,690; (General Basic-\$106,577; General Supplemental - \$33,113); **GIS Coordinator**-\$99,839; (General Basic Fund-\$72,682; General Supplemental-\$27,157); **Engineer**-\$15,477,957; (Secondary Road Fund-\$9,282,255; Secondary Road Bond Fund-\$6,195,702); **Vet Affairs**-\$93,431; (General Basic Fund-\$69,660; General Supplemental-\$23,771); **County Conservation**-\$1,141,769; (General Basic Fund-\$491,625; ELC Bond 11-21-17 - \$315; Reap-\$60,000;

Lost 20% Conservation 11-08-16-\$168,696; Debt Service/ELC Project-\$168,133; Co Cons Land Acq-\$185,000; Co Cons Camping Reserve Fund-\$68,000; **Public Health Nursing**-\$309,902; (General Basic Fund-\$309,902; General Supplemental-\$0); **Roadside Vegetation Management**-\$194,066; (Rural Services Fund-\$194,066; Capital Improvement \$0); **Community Services**-\$110,998; (General Basic Fund-\$107,580; General Supplemental Fund-\$3,418); **Medical Examiner**-\$49,000; (General Basic Fund-\$49,000; General Supplemental-\$0); **Correctional Services**-\$1,212,366; (General Basic Fund-\$877,104; Courthouse Security Fund-\$1,500; General Supplemental-\$333,762); **District Court**-\$127,793; (General Supplemental-\$127,793); **Libraries**-\$130,055; (Rural Services Fund-\$130,055); **Mahaska Building**-\$3,930; (General Basic Fund-\$3,930; General Supplemental-\$0; Capital Improvement-\$0); **Environmental Services**-\$158,159; (Rural Services Basic-\$158,159); **Pioneer Cemeteries**-\$5,000; (Pioneer Cemetery Fund-\$5,000); **Law Enforcement Center**-\$206,455; (Maintenance/Repair Law Center Fund-\$206,455; Maintenance/County & City-\$0); **Courthouse**-\$145,945; (General Basic Fund-\$124,857; Courthouse Security Fund-\$1,350; General Supplemental-\$19,738); **Information Technology**-\$260,264; (General Basic Fund-\$240,216; General Supplemental-\$20,048; Capital Improvement - \$0); **Driver's License**-\$141,926; (General Basic Fund-\$99,379; General Supplemental-\$42,547); **Substance Abuse**-\$13,590; (General Supplemental-\$13,590); **MHDS Direct Expenses**-\$101,589; (Mental Health Services Fund-\$101,589) **Human Services Administration**-\$72,200; (General Basic Fund-\$72,200; General Supplemental-\$0); **Operating Transfers-Part of Non departmental**-\$2,289,132; (General Basic Fund-\$0; Capital Improvement Fund-\$0; General Supplemental Fund-\$0; Rural Services Fund-\$2,289,132); **Operating Transfers-Part of Conservation**-\$168,133; (Lost 20% Conservation-\$168,133)

Dated this 5th day of July, 2022.

It was moved by Chuck Webb seconded by Steve Wanders to approve the following resolution approving capital improvement plan, assign funds and approve transfers for FY 22-23. All present voted aye. Motion carried.

Resolution Number 2022-23
A RESOLUTION APPROVING FY23 CAPITAL IMPROVEMENT PLAN AND
TO
ASSIGN FUNDS AND APPROVE TRANSFERS

BE IT RESOLVED BY THE MAHASKA COUNTY BOARD OF SUPERVISORS to:

1. Approve the attached 15-year Mahaska County Improvement Plan:
2. Approve the following transfers to the Capital Improvement Fund:

General

Courthouse Buildings and Grounds	\$25,000
Courthouse HVAC	\$0
Mahaska Building roof repair	\$5,000
Courthouse Server (AS400)	\$6,000

County Phone System	\$5,333
Jail Control Panel	\$20,000
Jail Bldg HVAC	\$10,000
Disaster Recovery	\$10,000
Law Center Generator	\$15,000
General Supplemental	
Countywide Voting System	\$33,000
Rural Services	
Sanitarian Replacement Vehicle	\$3,500
IRVM Replacement Vehicle	\$5,000

3. Assign the following:

General	
Courthouse buildings and grounds	\$73,427
Courthouse HVAC	\$111,544
Mahaska Building roof repair	\$12,741
Courthouse Server (AS400)	\$36,018
County Phone System	\$21,332
Jail Control Panel	\$40,000
Jail Bldg HVAC	\$10,000
Disaster Recovery	\$20,000
Conservation Tractor	\$50
Law Center Generator	\$15,000
Total Assigned:	\$340,112
General Supplemental	
Countywide Voting System	\$131,328
Total Assigned:	\$131,328
Rural Services	
Sanitarian Replacement Vehicle	\$15,761
IRVM Replacement Vehicle	\$12,139
Total Assigned:	\$27,900

PASSED, APPROVED AND ADOPTED this 5th day of July, 2022.

MAHASKA COUNTY CAPITAL IMPROVEMENT PLAN: FY23-FY38

Courthouse Buildings and Grounds

Previous Appropriation:	\$48,427.13
Funding Years:	N/A (Previously Funded)
Cost:	\$25,000 per year
Completion:	As Needed

Description: Courthouse Buildings and Grounds Repairs and Improvements – Collect until \$225,000
Fund Source: General Basic
Account No.: TBD

Courthouse HVAC

Previous Appropriation: \$111,544
Funding Years: FY20-FY27
Cost: \$100,000 per year
Completion: TBD
Description: Courthouse HVAC – Collect until \$700,000
Fund Source: General Basic
Account No.: TBD

Mahaska County Building Roof Repair (DHS)

Previously Appropriation: \$7,741
Funding Years: FY17-FY26
Cost: \$5,000 per year
Completion: TBD
Description: Repair to Mahaska Building Roof
Fund Source: General Basic
Account No.: 01011 09100 614 43

Jail Control Panel/Jail HVAC

Previous Appropriation: \$20,000
Funding Years: FY20-FY25
Cost: \$20,000 per year
Completion: TBD
Description: Replace Jail Control Panel – Target FY25
Replacement
Fund Source: OR Jail HVAC
Account No.: General Basic
TBD

Disaster Recovery

Previous Appropriation: \$10,000
Funding Years: FY20-FY24
Cost: \$10,000 per year
Completion: TBD
Description: Equipment and Software for computer disaster recovery
Fund Source: General Basic
Account No.: TBD

Courthouse Server

Previous Appropriation: \$30,018

Funding Years: FY17-FY23
Cost: \$6,000 per year
Completion: As Needed
Description: Replacement Cost for Courthouse Server –Target
FY'23 replacement for \$33,000
Fund Source: General Basic
Account No.: 01011 09110 636 52 481

County Phone System

Previous Appropriation: \$15,999
Funding Years: FY18-FY32
Cost: \$5,333 per year
Completion: As Needed
Description: Replacement Cost for County wide phone system –
Target FY'32 replacement for \$80,000
Fund Source: General Basic
Account No.: 01011 09100 614 00 322

Countywide Voting System

Previous Appropriation: \$98,328
Funding Years: FY18-FY20
Cost: \$33,000 per year
Completion: As Needed
Description: Replacement Cost for Countywide voting system –
Target FY'21 replacement for \$100,000
Fund Source: General Supplemental
Account No.: 02011 08000 636 02 115

Conservation Tractor

Previous Appropriation: \$50
Funding Years: FY16-FY17
Cost: \$25,000 one year
Completion: Purchase in FY17 at \$50,000
Description: Funding for tractor
Fund Source: General Basic
Account No.: 01011 06110 636 22

Sanitarian Vehicle

Previous Appropriation: \$12,261
Funding Years: FY16-FY26
Cost: \$3,500 per year
Completion: As Needed
Description: Replacement for vehicle in FY26 for \$28,000
Fund Source: Rural Basic

Account No.: 11011 03020 636 44

IRVM Vehicle

Previous Appropriation: \$25,000
Funding Years: FY17-FY26
Cost: \$5,000 per year
Completion: As Needed
Description: Replacement for vehicle in FY26 for \$50,000
Fund Source: Rural Basic
Account No.: 11011 06010 636 24

Law Center Bldg Generator

Previous Appropriation: \$0
Funding Years: FY23-FY27
Cost: \$15,000 per year
Completion: TBD
Description: Purchase in FY27 for \$75,000
Fund Source: General Basic
Account No.: TBD

It was moved by Webb seconded by Wanders to approve the following resolution.
All present voted aye. Motion carried.

Resolution # 2021-22

Whereas, Mahaska County Board of Supervisors approved Resolution #2020-17 A Resolution Approving FY21 Capital Improvement Plan and to Assign Funds and Approve Transfers on July 6, 2020.

Whereas, funding in the county General Fund was not adequate to support the transfers noted within Resolution #2020-17 during the fiscal year.

Therefore, the Mahaska County Board of Supervisors amends Resolution #2020-17 to remove transfers from the General Fund in total \$181,333 and will assign the following in the fiscal year end reporting for FY20/21:

GENERAL FUND:

Courthouse Buildings and Grounds	\$48,427
Courthouse HVAC	\$111,544
Mahaska Building roof repair	\$7,741
Courthouse Server (AS400)	\$30,018
County Phone System	\$15,999
Jail Control Panel/HVAC	\$20,000
Disaster Recover	\$10,000

Conservation Tractor	\$50
Total	\$240,779

All other transfers and assigned amounts will remain the same as noted in Resolution #2020-17.

Passed this 6th day of July 2021.

It was moved by Steve Wanders seconded by Chuck Webb to approve the following salaries for fiscal year 2022-2023 as set and approved in the adoption of the county budget for 2022-2023 on March 28, 2022. All present voted aye. Motion carried. (At the December 20, 2021 board meeting the board considered compensation board's recommendation for elected official salaries in FY23. The recommendation was 8.7%-Supervisors; 10.4%-Auditor; 9.7%-Attorney; 10.2%-Treasurer; 9.8%-Recorder; 16.0%-Sheriff. It was moved by Wanders seconded by Webb to reduce the recommendation by the compensation board by 1/2 across the board for the Attorney, Auditor, Recorder, Sheriff, Treasurer and to reduce the Supervisors to zero. All present voted aye. Motion carried.

Elected Officials: Attorney-\$108,650; Auditor-\$67,370; Recorder-\$65,110; Sheriff-\$90,820; Supervisors-\$36,180; Treasurer-\$66,020; Attorney's Office –Assistant County Attorney- Cami Eslick -\$67,146; Trevor Rubenzer -\$60,432; Terri Menninga-\$33.95/hr-part time; Administrative Assistant- Jeannette Newendorp-\$59,339; Administrative Assistant-Lorraine Sinnott-\$47,769; Auditor's deputies- Jody Van Patten-85% of the auditor's salary; Tracey Versteegh-70% of the auditor's salary; Elections Administration- Teresa Paige-85% of the auditor's salary; Michelle Kent -65% of the auditor's salary; Precinct Election Officials-\$12.50 per hour; Recorder's deputy-Amy Molyneux-80% of the recorder's salary; Cindy Briggs - \$14.00 per hour; Sheriff's Office-Civil Clerk- Renee Steinke-\$57,091; Civil Clerks- Chelsey Johnson-\$36,582; Brandi Brown-\$39,828; Reserve Officer-Dennis Dursky-\$12.00 per hour; Reserve Officer Transporters-\$10.00 per hour; Sheriff's Deputies-Scott Miller-\$77,197; Matt McCain-\$68,912; Jesse Sanders-\$68,912; James Arment-\$62,429; Ben Johnston-\$68,912; David Wilke-\$68,912; Brandon Husmann - \$55,609; Joey Goemaat - \$57,823; Gary McClun - \$62,429; Adult Corrections-Jail Administrator- Talisa Voss-\$58,357; Jailers-Sr. Jailer-Robert Draughn Jr.-\$51,548; Sr. Jailer-Tara Stek-Walters-\$48,776; Tricia McElderry-\$45,903; Christy Brown-\$44,679; Austin Glandon-\$37,000; Kyle Heginger-\$37,000; Jennifer Stoneberg-\$37,000; Crystal Malloy-\$37,000; Khandi Tucker - \$35,000; Brennan Shull -\$14.00 per hour; Michele Floen-\$14.00 per hour; Treasurer's deputies-Treasurer Management Dept.-Shauna Hol-85% of the treasurer's salary; Emily Scholtus-74% of the Treasurer's salary; Motor Vehicle License Dept.- Tracey Gilliland-80%; Kristyne Ford-68% of the treasurer's salary; Carrie Bowie-65% of the treasurer's salary; Driver's License Dept.- Suzy Richards-74%; Jonathon Angove -71% of the treasurer's salary; Information Technology- Darin Hite-\$63,896; GIS Coordinator- Brian Knudtson-\$57,867; Economic Development-Director-Tom Flaherty-\$105,575; Veterans Affairs-Director-Curt Grandia-\$45,320; Commission Board members- Joe Durian-\$585; Ted Smith-\$585; Julie Wells-\$585; Kurt Kollasch-\$585; Darrin Alderson-\$585; Conservation Department-

Conservation Director-David Sedivec-\$72,800; Administrative Assistant- Dorothy Wedgewood-\$44,100; Naturalist-Laura DeCook-\$51,900; Park Technician-Jason Ryan-\$47,695; Park Ranger-Tommy VanRenterghem-\$53,919; Maintenance-Mike Ryan - \$15.00 per hour; Building Maintenance Department-Maintenance Director-Troy Bemis-\$24.71 per hour(40% law center and 60% courthouse); Law Center Custodian- Jack Griffis-part-time- \$15.75 per hour; Courthouse Custodian- Janine Hol-\$15.75 per hour; ADA Coordinator-Troy Bemis-\$500; Safety Coordinator-Troy Bemis-\$1,200; Environmental Services- Sanitarian-Eric Dursky-\$58,785; General Relief Director PT- Kim Newendorp-\$20,000; CDS- Director-Heather Gross-\$64,987; Roadside Vegetation Management-Roadside Vegetation Manager-Benjamin Hoskinson-\$56,621; Roadside Assistant-Barb VanPatten-\$17.33 per hour part-time; Engineer Office-County Engineer-Andrew McGuire-\$80,173.60; Assistant Engineer-Carter Brehm -\$31.25 per hour; Assistant to the Engineer-Michael Rodwell-\$32.55 per hour; Office Manager-Emily Hefner - \$23.62 per hour; Secondary Road Department-Road Maintenance Supervisor-Ed Goemaat-\$30.98 per hour; Trevor Parton – Working Foreman - \$27.53 per hour; Excavator Operators- Cody Padgett-\$25.75 per hour; Shawn Ridenour-\$25.75 per hour; Maintenance Equipment Operators-Chad Bru-\$25.52 per hour; Russ Darland-\$25.52 per hour; Roger Prins - \$25.52 per hour; Tyler DeRooi - \$25.52 per hour; James McCrea - \$25.52 per hour; Ethan Wanders - \$25.52 per hour; Truck Driver - Bill Swink, Jr.-\$25.20 per hour; Travis Johnston - \$25.20; Mechanic Level I-Gary Rust-\$26.73 per hour; Jacob Grootveld-\$26.73 per hour; Blade Operators-Andrew Padgett-\$25.75 per hour; Scott Gilliland-\$25.75 per hour; Jacob Bell-\$25.75 per hour; Doug Rodwell-\$25.75 per hour; Mike Taylor-\$25.75 per hour; Bryan Weber-\$25.75 per hour; Shawn Schippers-\$25.75 per hour; Brad VanderLinden-\$25.75 per hour; Aaron Patterson-\$25.75 per hour; Andrew Rust-\$25.75 per hour; Engineering Technician IV-Reid Stevens-\$27.81 per hour; Mitchell Gibb - \$27.81 per hour; Sign Manager-Scott VanGilst-\$25.75 per hour; Seasonal Temp-Larry VanMersbergen-\$16.00 per hour; Janitorial-Charles McMillan - \$16.00 per hour.

It was moved by Steve Wanders seconded by Chuck Webb to approve 28E between Mahaska County and City of Oskaloosa regarding Vehicle Registration holds for Delinquent Parking tickets. All present voted aye. Motion carried.

It was moved by Chuck Webb seconded by Steve Wanders to approve revised 28E agreement creating the Mahaska County Solid Waste Commission as presented and approved from all entities. All present voted aye. Motion carried.

It was moved by Steve Wanders seconded by Mark Groenendyk to approve 28E agreement to contract for police protection between Mahaska County Sheriff and City of Beacon. All present voted aye. Motion carried.

It was moved by Steve Wanders seconded by Chuck Webb to authorize publication of a Notice of Intent to fill county auditor vacancy by appointment. All present voted aye. Motion carried.

Appointment of Heartland Insurance Risk Pool board of trustees to fill vacancy left by county auditor retirement was tabled until appointment of county auditor.

It was moved by Steve Wanders seconded by Chuck Webb to approve \$25,000 option limit for Crime Policy renewal with Travelers Casualty & Surety. All present voted aye. Motion carried.

It was moved by Steve Wanders seconded by Chuck Webb to approve submitted request for proposal regarding Secondary Road Project #HDP-C062(xxx)—6B-62. All present voted aye. Motion carried.

Public comments: Andrew Ritland updated the Board of Supervisors on the County Attorney's Collection Program and Victim Restitution Collection Program.

It was moved by Steve Wanders seconded by Chuck Webb to adjourn. All present voted aye. Motion carried.

Attest: _____
Teresa Paige
Mahaska County Deputy Auditor

Mark Groenendyk – Chairman
Mahaska County Board of Supervisors