

**July 5, 2011**

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman – Henry W. VanWeelden, vice chairman – Greg Gordy and member Ken Rozenboom.. Also present were the following: Scott Dailey, KBOE Radio; Duane Nollen, Oskaloosa Herald; Ken Allsup, Osky News; Troy Bemis, Mahaska County Courthouse Maintenance; Sue Brown and Linda Forsythe, members of the Health Insurance Committee; Travis McDowell, Ziegler; Don VanDonselaar, Secondary Road Dept.; Jerome Nusbaum, Mahaska County Engineer and Kay Swanson, Mahaska County Auditor.

This meeting was filmed by Communications Research Institute of William Penn University.

Chairman VanWeelden called the meeting to order with a moment of silence.

It was moved by Gordy seconded by Rozenboom to approve the agenda for today's meeting. All present voted aye. Motion carried.

It was moved by Rozenboom seconded by Gordy to approve the minutes of June 20<sup>th</sup> and 30<sup>th</sup>. All present voted aye. Motion carried.

It was moved by Gordy seconded by Rozenboom to approve the bills for June in the amount of \$1,144,392.90. All present voted aye. Motion carried.

It was moved by Rozenboom seconded by Gordy to approve the request for renewal for the Class C Beer Permit for Lanphier Landing Bait & Tackle effective June 28, 2011. Sheriff reported no problems. All present voted aye. Motion carried.

It was moved by Rozenboom seconded by Gordy to approve the recommendation of the Employee Health Insurance Committee to offer the wellness screening to be administered by Mahaska Health Partnership (Occupational Health Dept.). The cost of the screening will be \$59.00 per participant. PSA screenings for males over 50 will be done at an additional cost of \$10.00. All present voted aye. Motion carried.

It was moved by Rozenboom seconded by Gordy to approve the following Appropriations Resolution No. 2011-07-01 for fiscal year 2011-2012 County Budget. All present voted aye. Motion carried.

### **APPROPRIATIONS RESOLUTION**

**WHEREAS,** It is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2011 in accordance with

Section 331.434 subsection 6, of the Code of Iowa.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Mahaska County, Iowa as follows:

**SECTION 1.** The amounts itemized by the fund and department or office on the following schedule are hereby appropriated from the resources of each fund as itemized, to the department or office listed.

**SECTION 2.** Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2011.

**SECTION 3.** In accordance with section 331.437, Code of Iowa no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

**SECTION 4.** If at any time during the 2011/2012 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, he/she shall immediately so inform the board and recommend corrective action.

**SECTION 5.** Auditor shall establish separate accounts for the appropriations authorized in section 1, each of which account shall indicate the amount of appropriations, the amounts charged thereon, and the unencumbered balance. The Auditor shall report the status of accounts to the applicable departments and officers quarterly during the 2011/2012 budget year.

**SECTION 6.** The appropriations authorized to the resolution lapse at the close of business on June 30, 2012.

**APPROPRIATIONS:**

**Non departmental** - \$3,493,318.00; (General Basic Fund \$714,896.00; General Supplemental Fund \$32,125.00; Rural Services Basic Fund \$1,761,807.00; Revolving Loan Fund \$9,490.00; Local Option Sales Tax Fund \$975,000.00); **Board of Supervisors** - \$164,896.00; (General Basic Fund \$104,340.00; General Supplemental Fund \$60,556.00); **Auditor** - \$428,601.00; (General Basic Fund \$186,513.00; General Supplemental Fund \$242,088.00); **Treasurer** - \$409,241.00; (General Basic Fund \$280,406.00; General Supplemental Fund \$128,835.00); **Attorney** - \$275,372.00; (General Basic Fund \$273,672.00; General Supplemental Fund \$1,700.00); **Sheriff** - \$1,123,806.00; (General Basic Fund \$821,369.00; General Supplemental Fund \$187,932.00; Rural Services Fund \$114,505.00); **Recorder** - \$164,498.00; (General Basic

Fund \$153,598.00; General Supplemental Fund \$900.00; Records Management Fund \$10,000.00); **Sheriff's Forfeiture** - \$6,600.00 (Sheriff Forfeiture - \$6,500.00; General Supplemental \$100.00) **Courthouse Annex** - \$21,000.00 (General Basic Fund \$17,950.00, General Supplemental Fund \$3,050.00) **GIS Coordinator** - \$82,679.00; (General Basic Fund \$60,462.00; General Supplemental Fund \$22,217.00); **Engineer** - \$5,205,000.00; (Secondary Road Fund \$5,190,000.00); (Rural Services Fund \$15,000.00) **Veterans Affairs** - \$69,750.00; (General Basic Fund \$66,936.00; (General Supplemental Fund \$2,814.00); **County Conservation** - \$684,412.00; (General Basic Fund \$390,412.00; Land Acquisition Trust Fund \$254,000.00; REAP Fund \$40,000.00); **Public Health Nursing** - \$210,000.00; (General Basic Fund \$210,000.00; General Supplemental Fund \$.00); **Roadside Vegetation Management** - \$132,993.00; (Rural Services Basic Fund \$132,993.00); **Community Services** - \$181,380.00; (General Basic Fund \$168,329.00; General Supplemental Fund \$13,051.00); **County Care Facility** - \$12,475.00; (General Basic Fund \$5,000.00; General Supplemental Fund \$7,475.00); **Medical Examiner** - \$38,200.00; (General Basic Fund \$38,000.00; General Supplemental Fund \$200.00) **Correctional Services** - \$871,893.00; (General Basic Fund \$633,723.00; General Supplemental Fund \$238,170.00); **District Court** - \$258,259.00; (General Basic Fund \$5,000.00; General Supplemental Fund \$253,259.00); **Libraries** - \$49,050.00; (General Supplemental Fund \$250.00; Rural Services Basic Fund \$48,800.00); **Mahaska Building** - \$17,280.00 (General Basic Fund \$15,180.00; General Supplemental Fund \$2,100.00); **Environmental Services** - \$76,389.00; (Rural Services Basic Fund \$76,389.00); **Pioneer Cemeteries** - \$5,000.00; (General Basic Fund \$5,000.00); **Crime Prevention** - \$99,633.00 (General Basic Fund \$97,583.00; General Supplemental Fund \$2,050.00); **Law Enforcement Center** - \$137,770.00; (General Basic Fund \$137,770.00); **Courthouse** - \$143,802.00; (General Basic Fund \$108,455.00; General Supplemental Fund \$35,347.00); **Information Technology** - \$58,390.00; (General Basic Fund \$58,090.00; General Supplemental Fund \$300.00); **Drivers License** - \$109,924.00; (General Basic Fund \$68,788.00; General Supplemental \$41,136.00); **Substance Abuse Treatment** - \$57,912.00 (General Supplemental Fund \$57,912.00) **Mental Health** - \$2,748,025.00; (Mental Health Services Fund - Services \$2,413,700.00 Mental Health Services Fund – Adm. \$334,325) **Human Services Administration** - \$71,400.00; (General Basic Fund \$71,200.00; General Supplemental Fund \$200.00); **Operating Transfers** - \$1,767,856.00 (General Basic Fund \$154,622.00; Rural Services Basic Fund \$1,613,234.00); **Animal Control** - \$234,950.00; Stephens Memorial Animal Shelter Fund \$234,950.00); **Emergency Management** - \$224,491.00; (Emergency Management Fund \$224,491.00); **Assessor** - \$710,000.00; (County Assessor Agency Expense Fund \$260,000.00; Special Appraiser \$450,000.00); **Communications** – \$581,000.00; (E911 Surcharge Fund \$155,400.00); (Public Safety E911 Operations Fund \$425,600.00).

Dated this 5<sup>th</sup> day of July, 2011.

s/Henry W. VanWeelden  
Henry W. VanWeelden  
Chairman Board of Supervisors

It was moved by Gordy seconded by Rozenboom to approve the following resolution No. 2011-07-02 for operating transfers for fiscal year 2011-2012. All present voted aye. Motion carried.

**WHEREAS, IT IS DESIRED TO AUTHORIZE THE AUDITOR TO PERIODICALLY TRANSFER FUNDS FROM THE GENERAL BASIC FUND AND RURAL SERVICES BASIC FUND TO THE SECONDARY ROAD FUND DURING** the 2011-2012 budget year, and **WHEREAS**, said transfer must be in accordance with section 331.432 of the Code of Iowa,

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MAHASKA COUNTY, IOWA** as follows:

- Section 1.** The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2011 shall not exceed the sum of \$154,622.00 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2011 shall not exceed the sum of \$1,613,234.00.
- Section 2.** On the quarterly basis after being notified of the apportionment of current property taxes, state replacement against levied property taxes, mobile home taxes, military services tax credit replacements, or livestock credit replacements to the General Basic or Rural Services Basic Funds, the auditor shall order a transfer from said fund to the Secondary Road Fund.
- Section 3.** The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund total maximum transfer to the Secondary Road Fund, to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements and total livestock credit replacements.
- Section 4.** Notwithstanding the provisions of sections 2 and 3 of the resolution, total transfers shall not exceed the amounts specified in Section 1.
- Section 5.** Notwithstanding the provisions of sections 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 6.** The auditor is directed to correct his/her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers.

Dated this 5<sup>th</sup> day of July, 2011

s/Henry W. VanWeelden \_\_\_\_\_  
Henry W. VanWeelden  
Chairman, Board of Supervisors

It was moved by Rozenboom seconded by Gordy to approve the following salaries for the 2011/2012 fiscal year as set and approved in the adoption of the county budget for 2011/2012 adopted on March 07, 2011. All present voted aye. Motion carried.

The compensation board recommended the following salary increases: Attorney – 2.8%; Auditor – 4%; Recorder – 3.8%, Sheriff – 5.7%; Supervisors – 2.5%; and Treasurer – 3.7%. The supervisors reduced the salaries by 20% of the compensations board's recommendation. Salaries approved for elected officials by the compensation board are as follows after being reduced by the Board of Supervisors at the January 17, 2011 board meeting. All of the salaries are effective July 1, 2011.

Elected Officials: Attorney - \$83,060.00; Auditor - \$52,090.00; Recorder - \$50,490.00; Sheriff - \$66,420.00; Supervisors - \$29,720.00 Treasurer - \$51,110.00; Attorney's Office – Assistant County Attorney – Tyler Eason - \$38,000.00; Administrative Assistant – Jeannette Newendorp - \$35,088.00; Legal Secretary – Reba Gaughan - \$11.13 per hour - part-time; Auditor's deputies – Sue Brown – 82%; Jody VanPatten - 71%; Sheryl Shaw – 61% of the auditor's salary; Elections Administration – Teresa Paige – 66% of the auditor's salary; Charlotte Shrago – \$9.51 per hour – part time; Precinct Election Officials – \$8.00 per hour; Recorder's deputy – Amy Molyneux - 80% of the recorder's salary; Charlotte Shrago - \$9.51 per hour - part-time; Sheriff's Office – Civil Clerk – Renee Steinke - \$39,886.00; Civil Clerk – Judy Heinrichs - \$34,267.00; Civil Clerk – Kathleen Anderson - \$33,107.00; Reserve Officer – Dennis Dursky - \$10.00 per hour; Reserve Officer Transporters – \$7.25 per hour; Sheriff's Deputies – First Deputy - Trevor Wells - \$56,451.00; Richard Adams – \$51,828.00; Donald DeKock – \$51,828.00; Lyle Dickey – \$51,828.00; Matthew McCain – \$51,828.00; Charles Douglas McMillan – \$51,828.00; Scott Miller – \$51,828.00; Randy Poe – \$51,828.00; Adult Corrections – Jail Administrator – Larry Septer - \$49,149.00; Jailers – Sr. Jailer – Kevin Durian - \$42,059.00; Sr. Jailer – Talisa Voss - \$39,108.00; Sr. Jailer – Dana Linderman - \$41,411.00; Michelle Burroughs - \$41,618.00; Robert Draughn, Jr. - \$38,102.00; Erica Swink - \$26,000.00; Tricia Matson - \$34,120.00; Adam Shores - \$32,966.00; Mark Casey - \$32,640.00; Christy Brown - \$28,000.00; Mary Ann Grife - \$28,000.00; Cindy Everett - \$25,000.00; Brandon Slobe - \$11.20 per hour – part time; Treasurer's deputies – Treasurer Management Dept. – Connie Schippers - 80%; Shauna Hol - 62% of the treasurer's salary; Motor Vehicle License Dept. – Theresa Haworth -74%; Tracey Gilliland - 67%; Michelle VanWyk - 63% of the treasurer's salary; Drivers License Dept. – Sheila MacKaig - 65%; Suzy Richards - 60% of the Treasurer's salary; Information Technology – GIS Coordinator – Brian Knudtson - \$44,182.00; Veterans Affairs – Director – Karie Foster - \$13.74 per hour; Commission Board members – Joe Durian - \$450.00; Ted Smith - \$450.00; Fred Bridges - \$450.00; Conservation Department – Conservation Director – David Sedevic - \$42,395.00; Administrative Assistant – Shirley Stursma - \$10.72 per hour; Naturalist – Laura DeCook - \$31,974.00; Park Technician – Cole Nilson - \$29,083.00; Park Ranger – Carrie Bond - \$32,119.00; Summer Park Ranger – Tommy VanRenterghem - \$10.50 per hour;

Summer Help - \$8.75 per hour (3 employees) – part-time; Building Maintenance Department – Maintenance Custodian – Troy Bemis - \$17.26 per hour (40% law center and 60% courthouse); Law Center Custodian – Russell Andeway - \$10.90 per hour; Les Cubit – part-time - \$8.84 per hour; Courthouse Custodian – Leslyn Slagle - \$8.43 per hour; Part-time help - \$7.25 per hour; ADA Coordinator – Troy Bemis - \$500.00; Safety Coordinator – Troy Bemis - \$1200.00; Environmental Services – Sanitarian – Eric Dursky - \$36,720.00; Central Point of Coordination – Administrator – Julie Bak - \$57,578.00 (20% community relief and 80% mental health dept.); General Relief Director – Connie Kitzman – \$29,997.00 (80% community relief and 20% mental health dept.); Case Management – Case Manager – Christy VanWyk - \$39,311.00; Case Manager – Laura Buch - \$39,311.00; Case Manager – Sharon Watson - \$33,609.00; Case Manager – Amber Horn - \$32,142.00; Roadside Vegetation Management – Roadside Vegetation Manager – Benjamin Hoskinson - \$40,262.00; Roadside Assistant – Barb VanPatten - \$11.85 per hour - part-time; Engineer’s Office – County Engineer – Jerome Nusbaum - \$95,578.11; Assistant to the Engineer – Michael Rodwell - \$22.07 per hour; Office Manager – Linda Forsythe - \$16.98 per hour; Secondary Road Department – Road Maintenance Blade Supervisor – James A. Smith - \$21.06 per hour; Finish Dozer Operator (Final Grade Responsibility) – Dan Major - \$19.49 per hour; Maintenance & Equipment Operator – Darryl Beach - \$19.26 per hour; Maintenance & Equipment Operator – Randall Brostrom - \$19.26 per hour; Maintenance & Equipment Operator – Scott Gilliland - \$19.26 per hour; Maintenance & Equipment Operator – Dale Hessing - \$19.26 per hour; Maintenance & Equipment Operator – Merlin Hite - \$19.26 per hour; Maintenance & Equipment Operator – Bill Swink, Jr. - \$19.26 per hour; Maintenance & Equipment Operator – Timothy Thornbrugh - \$19.26 per hour; Mechanic Level II – Don VanDonselaar - \$21.06 per hour; Mechanic Level II – Jerry Wright - \$21.06 per hour; Motor Grader Operator (Area Responsibility) – Rick Cady - \$19.49 per hour; Motor Grader Operator (Area Responsibility) – Kirk Corbin - \$19.49 per hour; Motor Grader Operator (Area Responsibility) – John Davis - \$19.49 per hour; Motor Grader Operator (Area Responsibility) – Howard Gay - \$19.49 per hour; Motor Grader Operator (Area Responsibility) – Ed Goemaat - \$19.49 per hour; Motor Grader Operator (Area Responsibility) – Douglas Rodwell - \$19.49 per hour; Motor Grader Operator (Area Responsibility) – Donnie Smith - \$19.49 per hour; Motor Grader Operator (Area Responsibility) – Mike Taylor - \$19.49 per hour; Motor Grader Operator (Area Responsibility) – Joshua Thornbrugh - \$19.49 per hour; Motor Grader Operator (Area Responsibility) – Scott VanGilst - \$19.49 per hour; Motor Grader Operator (Area Responsibility) – Bryan Weber - \$19.49 per hour; Engineering Technician IV – Scott Schippers - \$20.55 per hour; Engineering Technician IV – Reid Stevens - \$20.55 per hour; Truck Driver/Laborer – Shawn Schippers - \$19.26 per hour; Truck Driver/Laborer – Charles Hanson - \$14.86 per hour; Sign Manager – Dennis Houser - \$19.49 per hour; Custodian – Judy Playle - \$8.60 per hour – part time; Stephen’s Memorial Shelter Animal Control – Director – Lindsey Sime - \$32,000.00; Animal Care Technician – Demetrius Mackerl - \$10.00 per hour - part-time; Animal Care Technician – Cassie Sandberg - \$10.00 per hour - part-time; Animal Care Technician – Mickie McBride - \$8.10 per hour - part-time; Animal Care Technician – Ryan Cowman - \$8.00 per hour – part-time; Emergency Management – Coordinator – Jamey Robinson - \$25.00 per hour;

Assessor – Assessor – Lindsey Thomas - \$54,000.00; Assistant – Becki Ford - \$33,750.00; Assistant – Jenna Sytsma - \$32,400.00; Communications – Director – Randy Frazier - \$47,867.00; Senior Dispatcher /1 – Lori Milligan - \$18.94 per hour + \$1200/yr Sr. Disp pay; Senior Dispatcher /1 – Cheryl Eklofe - \$19.20 per hour + \$1200/yr Sr. Disp pay; Senior Dispatcher /2 – Mary Ann Harding - \$18.59 per hour + \$1200/yr Sr. Disp pay; Dispatcher /1 – Patti Sines - \$17.39 per hour; Dispatcher /1 – Janel Legvold - \$15.46 per hour; Dispatcher /2 – Robyn Barrickman - \$16.49 per hour; Dispatcher /2 – Brandi Brown - \$16.00 per hour; Dispatcher /2 – Brandy Bonnett - \$15.46 per hour;

It was moved by Rozenboom seconded by Gordy to approve the contract with Solutions for maintenance of the computer programs for fiscal year 2011-2012 in the amount of \$22,600.00. All present voted aye. Motion carried.

It was moved by Gordy seconded by Rozenboom to approve the 4<sup>th</sup> quarter report and annual report for the Auditor for fiscal year 2010-2011. All present voted aye. Motion carried.

It was moved by Gordy seconded by Rozenboom to approve the 4<sup>th</sup> quarter report and annual report for the Sheriff for fiscal year 2010-2011. All present voted aye. Motion carried.

The board discussed the voting precinct ordinance. Because of redistricting changes may have to be made to voting precincts. No decisions were made today.

Troy Bemis discussed the condition of the courthouse roof that is currently being repaired. The workers had found additional problems and the board felt it necessary to go ahead and repair them.

Rozenboom updated the board on the 10-15 transit board. They are operating without a contract at this time.

Chairman VanWeelden signed the Contractor's Bonds for Winfield Contractor's Inc. and Manatt's Inc. for projects award earlier.

It was moved by Rozenboom seconded by Gordy to approve the subcontract for project 62-CO 55 -62 for Manatt's Inc. of Brooklyn, IA. All present voted aye. Motion carried.

The engineer discussed with the board the Iowa Code mandated transfer of farm to market mileage from University Park and Beacon to Mahaska County. The cities are now under population of 500 and the county is responsible for their roads.

Bids were opened at 10:05 a.m. for one 45,000 lb Hydraulic Excavator. Trade in to be Unit #127 a 1997 Linkbelt LS 2800 Excavator.

Murphy Tractor - John Deere model 200D - \$154,870.00 with trade in of \$12,000.00

Rexco - LinkBelt model 210X2 - \$154,423.00 with trade in of \$12,500.00

Ziegler - CAT model 320DL - \$171,809.00 with trade in of \$22,500.00

It was moved by Rozenboom seconded by Gordy to purchase the Cat Machine Model 320DL from Ziegler for \$171,809.00 and trade in of \$22,500.00. All present voted aye. Motion carried.

It was moved by Gordy seconded by Rozenboom to adjourn. All present voted aye. Motion carried.

---

Henry W. VanWeelden, Chairman  
Mahaska County Board of Supervisors

ATTEST: \_\_\_\_\_  
Kay Swanson, Mahaska County Auditor