

Mahaska County E911 Director

Job Announcement

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Mahaska County is seeking qualified applicants for the position of an E911 Communications Director. Applications are available online at www.mahaskacounty.org/E911 and at the Mahaska County Auditor's Office.

Please return the completed application and résumé by email (auditor@mahaskacounty.org), mail or in person by 4:30 pm CST on May 1, 2015 to:

Mahaska County Auditor
106 S. 1st St.
Oskaloosa, IA 52577

Salary

Salary is \$40,000 to \$55,000 and is negotiable based on education, experience and qualifications.

Position Overview

This position is responsible for the staffing, supervision, direction, training and administration of the E911 Communications Center of Mahaska County. This position will work closely with Law Enforcement, Fire and Rescue and Emergency Management personnel to ensure the highest quality of emergency services are provided to Mahaska County. This position requires a high level of responsibility, flexibility, attention to detail, the ability to work under pressure and the ability to maintain privacy and confidentiality in a 24hr/7 day operation.

Minimum Qualifications

- Must possess an Associate's Degree or commensurate experience in a related field and a Bachelor's Degree is strongly preferred.
- Must have a minimum of 2-3 yrs. of previous supervisory experience and possess experience in safety dispatch or a combination of education, training and experience.
- Must possess a valid driver's license at the time of hire and maintain it throughout the

course of employment.

- Must be able to travel from place of residence to the E911 Communication within 30 minutes.
- United States citizenship.

The listed qualifications are intended to represent the minimum skills and experience levels and candidates with a broad range of experience and qualifications are highly encouraged to apply.